

FOUNDATION DIRECTOR

Position Summary:

Educate, promote, and represent the interests of the SHRM Foundation and its activities to the chapter membership.

Responsible To:

The members of the chapter
The chapter president
State council SHRM Foundation director

Responsibilities:

- Educate the chapter membership regarding the existence, purpose, and ongoing activities of the SHRM Foundation.
- Encourage the chapter membership to contribute financially to the SHRM Foundation as a show of support for the human resources profession.
- Encourage the chapter membership to support an annual contribution to the SHRM Foundation by the chapter.
- Advise and update the chapter membership of the SHRM Foundation's activities and fund-raising needs.
- Participate in the SHRM Foundation Core Leadership Area conference calls and webcasts.
- Participate in the development and implementation of short-term and long-term strategic planning for the chapter.
- Represent the chapter in the human resources community.
Attend all monthly membership and board of directors meetings.

Resources Available:

- SHRM supplies the following resources for chapter SHRM Foundation directors
 - Chapter Position Descriptions
 - SHRM Leaders Guide
 - And MUCH MORE...available online at www.shrm.org/vlrc
- SHRM Foundation Chapter Toolkit is available at <http://www.shrm.org/foundation/volunteertoolkit.asp>, where you can find
 - Fundraising Ideas
 - Newsletter Inserts
 - Chapter Champions Program
 - Chapter Pledge Form
 - SHRM Foundation Video
 - SHRM Foundation Contacts